

Name _____ **Life Skills**

Writing a Resume

Heading:

Name: _____

Address: _____

Phone: _____

Email: _____

Objective:

Skills Summary:



Experience:

Employer Name: _____

Job Title: _____

Dates of Employment: _____

Duties: _____

Employer Name: _____

Job Title: _____

Dates of Employment: _____

Duties: _____