



Describe. What are the facts of the situation?

Express. How do you feel about the situation?

Assert. What do you want and need?

Reinforce. How can you reward the other person for responding well to you?

Mindfulness. What is your goal? What might distract you from it?

Appear Confident. How will you use body language to express confidence?

Negotiate. What are you willing to accept? What are not willing to accept?

