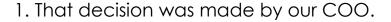
Name	Business	English
1401110	Daziliezz	

Active Voice

Rewrite each sentence to avoid the passive voice.





- 2. The minutes were taken by Jillian.
- 3. It was noted by the COO that sales have been down.
- 4. Jim was tasked by his supervisor to lead the project.
- 5. Kim was assigned to a new position by the head of her department.
- 6. That graphic was created by Paul.
- 7. The event was managed by Joan and Martha.
- 8. We have heard that there will be layoffs.