



Summary Template

A summary is a brief description of text that communicates the main concept and important events. You write a summary in the present tense. A summary should contain a topic sentence that is followed by details. Use the template below to plan your summary of the assigned text.

Begin with an introductory sentence that states the title, author, and main points of the text.	
Identify the significant supporting details.	
Identify several passages from the text that you feel support the main idea of the text. Use these quotations in your summary.	
Finish with a conclusion that rephrases the main point of the text.	