Email Etiquette Practice Sheet

Write an email according to your teacher's instructions.

New Message ⬍ ↗ ✕

✉ Send   📎 Attach   Discard   •••

To

Cc

Bcc

Undo   Redo | Sans Serif ▾   T▾   **B**   *I*   U̲   A▾ | ☰▾   ≣   ≡   ⇤   ⇥   ▾

Send ▾   A   📎   🔗   🙂   △   🖼   🕐   ✒   ⋮   🗑