

Name _____ **Email Etiquette**



Email Etiquette

DIRECTIONS: Write down six DOs and six DON'Ts of email etiquette.

DO

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

DON'T

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____